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To: All Members of the Borough Council

You are requested to attend the meeting of the Charnwood Borough Council to be held in the Victoria Room, Loughborough Town Hall on Monday, 23rd May 2022 at 6.30 pm for the following business.



Chief Executive

Southfields
Loughborough

13th May 2022

AGENDA

1. APOLOGIES
2. APPOINTMENT OF MAYOR
To appoint a Mayor of the Borough of Charnwood for the Council year 2022/23.
3. VOTE OF THANKS TO RETIRING MAYOR
4. APPOINTMENT OF DEPUTY MAYOR
To appoint a Deputy Mayor of the Borough of Charnwood for the Council year 2022/23.
5. DISCLOSURES OF PECUNIARY AND PERSONAL INTERESTS

6. MINUTES OF THE PREVIOUS MEETING 5 - 11
To confirm the minutes of the Council meeting held on 25th April 2022.
7. POLITICAL BALANCE AND APPOINTMENTS TO COMMITTEES FOR 2022/23 12 - 18
To determine the political balance of the Council's committees and to appoint members, Chairs and Vice-Chairs (where applicable).
8. ANNOUNCEMENTS
- 8.1. MAYOR'S ANNOUNCEMENTS
To receive announcements from the Mayor (if any).
- 8.2. LEADER'S ANNOUNCEMENTS
To receive announcements from the Leader (if any).
- 8.3. CHIEF EXECUTIVE'S ANNOUNCEMENTS
To receive announcements from the Chief Executive (if any).

FORTHCOMING SCHEDULED MEETINGS OF COUNCIL

Council Meeting Date	Deadline Date and Time for Councillors to submit Questions on Notice (under Full Council Procedure 9.9(a)), Requests for Position Statements (under Full Council Procedure 9.10) and Motions on Notice (under Full Council Procedure 9.11(a))
Monday, 4th July 2022	Friday, 24th June 2022 at noon
Monday, 5th September 2022	Wednesday, 24th August at noon
Monday, 7th November 2022	Friday, 28th October 2022 at noon
Monday, 23rd January 2023	Friday, 23rd January 2023 at noon
Monday, 27th February 2023	Friday, 17th February 2023 at noon

Councillors, please send your question, request for position statement or motion on notice to:

Karen Widdowson, Democratic Services Manager
Council Offices, Southfield Road, Loughborough, LE11 2TX
Email: democracy@charnwood.gov.uk

CHARNWOOD BOROUGH COUNCIL

**MEETING OF THE CHARNWOOD BOROUGH COUNCIL
HELD IN
VICTORIA ROOM, LOUGHBOROUGH TOWN HALL
ON 25TH APRIL 2022**

PRESENT

The Mayor (Councillor Baines)
The Deputy Mayor (Councillor Tillotson)

Councillor Bailey	Councillor Miah
Councillor Barkley	Councillor Morgan
Councillor Bokor	Councillor Murphy
Councillor J. Bradshaw	Councillor Needham
Councillor S. Bradshaw	Councillor Pacey
Councillor Brookes	Councillor Parsons
Councillor Campsall	Councillor Parton
Councillor Capleton	Councillor Poland
Councillor Charles	Councillor Popley
Councillor Draycott	Councillor Radford
Councillor Forrest	Councillor Ranson
Councillor Fryer	Councillor Rattray
Councillor Goddard	Councillor Rollings
Councillor A. Gray	Councillor Savage
Councillor B. Gray	Councillor Seaton
Councillor Grimley	Councillor Shepherd
Councillor Hamilton	Councillor Smidowicz
Councillor C. Harris	Councillor Snartt
Councillor K. Harris	Councillor Taylor
Councillor Howe	Councillor Ward
Councillor Lowe	Councillor Williams
Councillor Mercer	

Honorary Alderman Day

148. APOLOGIES

Apologies for absence had been received from Councillors Bentley, Boldrin, Hadji-Nikolaou, Hunt, Harper-Davies, Gerrard and Paling.

Apologies for absence had been received from Honorary Aldermen Bush, Shields, Stott and Tormey.

149. DISCLOSURES OF PECUNIARY AND PERSONAL INTERESTS

The following disclosures of pecuniary or personal interests were made.

- i. By Councillor Shepherd – A personal interest in item 12 (Urgent Executive Decisions Exempted from Call-In) as a representative of the Leicestershire County Council Asset Management Committee.

150. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of Council held on 21st February 2022 and the minutes of the extraordinary meeting of the Council on 1st March 2022 were confirmed and signed.

151. ANNOUNCEMENTS

152. MAYOR'S ANNOUNCEMENTS

The Mayor made the following announcements.

“I would like to offer my condolences on the recent passing of Simon Cole who until his retirement had served as Leicestershire Police's Chief Constable for 12 years. Simon grew up in Leicestershire and had been in policing for 30 years and served with West Midlands and Hampshire. I was deeply saddened to hear of his passing.

I would also like to offer my condolences on the recent passing of former Councillor and past Mayor, Mavis Mason. Mavis was the Mayor of Charnwood for the Civic Year 1991/1992 and a Borough Councillor for 15 years, representing the Cossington Ward between 1976 and 1983, and Sileby between 1987 and 1995. She was awarded the British Empire Medal by The Queen in 2013 for her services to community life. She was 94 years old when she passed, just shy of turning 95 on the 20th of March.

Please stand to join me in a minute's silence to remember both Simon Cole and former Councillor and Past Mayor, Mavis Mason.”

The Council then observed a one minute's silence to remember both Simon Cole and former Councillor and Past Mayor, Mavis Mason.

“I am pleased to announce finally after various cancellations due to Covid that my Civic Service will now be held on 21st May 2022 at 4 p.m. at All Saints Church, Staple Row, Loughborough. You are all welcome to attend”

153. LEADER'S ANNOUNCEMENTS

The Leader referred to Councillor Baine's Mayoral Year and thanked him for his service as Mayor on behalf of the Council. He highlighted that it had been another extraordinary year and that the Mayor had carried out the role very well considering the circumstances.

154. CHIEF EXECUTIVE'S ANNOUNCEMENTS

The Chief Executive made no announcements.

155. PETITIONS

Councillor Taylor presented two petitions on behalf of residents in her ward regarding Davidsons Developments Ltd, planning permission to build 420 houses on Land to the north and south of Groby Road, Anstey and William Davis Ltd & Chapman Estates Ltd. Planning permission to build 500 houses on land to the west of Bradgate Road, Anstey.

Councillor Forrest presented a petition on behalf of residents in her ward regarding anti-social behaviour on the Warwick Way estate.

The Mayor confirmed that the petitions would be considered and responded to in accordance with the Council's petition scheme.

156. BUSINESS RESERVED TO COUNCIL

157. REVIEW OF THE STATEMENT OF LICENSING POLICY

A report of the Licensing Committee to consider a revised Statement of Licensing Policy made under the Licensing Act 2003 following consideration by the Licensing Committee and public consultation, was submitted (item 6.1 on the agenda filed with these minutes).

It was proposed by Councillor Lowe, seconded by Councillor Forrest and

RESOLVED that the Statement of Licensing Policy made under the Licensing Act 2003, set out in Annex A to this report, be approved and adopted.

Reason

To ensure that the Council has an up-to-date Statement of Licensing Policy to adhere to which sets out the Council's policy in respect of liquor licensing, including confirming proposed changes to the boundary of the Loughborough Cumulative Impact Zone, that meets the licensing objectives and complies with the requirements of the Licensing Act 2003.

158. ANNUAL REVIEW OF THE COUNCIL'S CONSTITUTION

A report of the Cabinet to consider proposed amendments to the Constitution following the annual review, was submitted (item 6.2 on the agenda filed with these minutes).

It was proposed by Councillor Smidowicz, seconded by Councillor Poland, and

RESOLVED that the changes to the Constitution set out in Appendix 1 to the report (attached as an Annex) be made, to be effective from the new Civic Year 2022/23.

Reason

To ensure the Constitution is kept up to date and fulfils its intended purposes.

159. REVIEW OF POLLING DISTRICTS, POLLING PLACES AND POLLING STATIONS

A report of the Chief Executive to present a proposal to undertake a review of polling districts, polling places and polling stations within the Borough to prepare for the new warding arrangements that will come into effect for the Borough elections on 4th May 2023, was submitted (item 6.3 on the agenda filed with these minutes).

It was proposed by Councillor Morgan, seconded by Councillor Miah, and

RESOLVED that a review of polling districts, polling places and polling stations within the Borough be undertaken, to commence in May 2022, with final proposals being reported for approval at the November 2022 Council meeting.

Reason

To ensure that any amended arrangements for polling districts, polling places and polling stations are in place for the next Borough elections in May 2023.

160. TIMETABLE FOR COUNCIL AND COMMITTEE MEETINGS AND MEMBER TRAINING DAYS FOR 2022/24

A report of the Chief Executive to consider a proposed timetable for Council and committee meetings and designated member training days for the next two Council years (2022 - 2024), from June 2022 to May 2024, was submitted (item 6.4 on the agenda filed with these minutes).

It was proposed by Councillor Smidowicz, seconded by Councillor Fryer, and

RESOLVED

1. That the schedule of Council, Cabinet, Scrutiny and other committee meetings for 2022-24, attached as Appendix 1 to the report, be approved subject to the following changes;
 - That the date of the Council meeting scheduled for 20th June 2022 be moved to 4th July 2022 to fit with the approval process for a report about the Senior Leadership review.
 - That the Scrutiny Commission meeting scheduled for 4th July 2022 be moved to 5th July 2022.
 - That the Appeals & Reviews Committee, which is scheduled in the report for the date of 21st April 2023, should be Monday, 24th April 2023.
2. That the proposed dates for member training days for 2022-24, attached as Appendix 2 to the report, be endorsed.

3. That delegated authority be given to the Head of Strategic Support to make minor amendments and corrections to the schedule of Council and committee meetings and member training days.

Reasons

1. To ensure that a schedule of meetings for 2022-24 is agreed to enable planning for the forthcoming two Council years.
2. To ensure that there is a timetable to enable planning for training and development days for Councillors and co-opted members.
3. To enable minor amendments and corrections to be made in a timely manner.

161. CALL-IN REFERENCES

There were no call-in references from Scrutiny.

162. POSITION STATEMENTS

No position statements had been requested.

163. MOTIONS ON NOTICE

No motions on notice had been submitted.

164. QUESTIONS ON NOTICE

The questions on notice and the responses of the Leader or his nominee were submitted (item 10 on the agenda filed with these minutes).

165. LIGHTBULB

166. DEVELOPERS AND APPROVED PLANS

Councillor Taylor stated that her question had not been answered thoroughly and that she had initially asked for the number of times that the Planning Department had taken enforcement action against a develop for not building to an approved plan?

Councillor Bailey stated that enforcement action was used only as a last resort in planning matters.

167. MARTIN COURT, ANSTEY

Councillor Taylor asked that more information be provided on plans for Martin Court, Anstey when available to enable her to inform residents.

Councillor Poland stated that he was happy to discuss plans with Councillor Taylor as soon as possible.

168. BEDFORD SQUARE/WARD'S END

Councillor Draycott thanked officers for the response received and stated that the whole cost of the project had not been included within the response.

The Leader stated that the cost to date had been included within the response and that the final cost of the project could be communicated to the Council following completion of the project.

169. LOUGHBOROUGH TOWN CENTRE IMPROVEMENT PROJECTS

Councillor Draycott stated that she would ask the same question at a later date for more information.

The Leader stated that Councillor Draycott's initial question had been answered in the response provided.

170. ANTI-SOCIAL BEHAVIOUR IN STORER WARD

Councillor Forrest stated that she was disappointed with the response to the initial question. She asked whether the Council would reinstall the CCTV camera at Warwick Court to deter crime?

The Leader stated that the Lead Member for Community Support and Equalities was not present at the meeting and that he would speak to her following the meeting to provide an answer to Councillor Forrest's question. He also encouraged Councillor Forrest to liaise with the officer team at the Council in order to identify a solution to issues.

171. DEVOLUTION DEALS

Councillor J Bradshaw thanked officers and the Leader for the response and expressed concern that the Council would be disadvantaged financially. She asked the Leader what the Council planned to do in response?

The Leader stated that it was mainly a matter for Leicestershire County Council who had applied for a level 3 deal but indications were that a level 2 deal was more likely. He highlighted that Leicestershire County Council received the lowest level of funding in the country at present and as discussions were ongoing it was hoped that additional funding could be awarded in the future. The District Council was ready and willing to help.

172. COMMUNITY FACILITIES AT AUMBERRY GAP

Councillor Draycott did not wish to ask a supplementary question.

173. MINUTE REFERENCES

There were no minute references.

174. URGENT EXECUTIVE DECISIONS EXEMPTED FROM CALL-IN

A report of the Chief Executive to note decisions which were exempted from call-in in accordance with Scrutiny Committee Procedure 11.9. (item 12 on the agenda filed with these minutes).

175. DELEGATION OF EXECUTIVE FUNCTIONS

A report of the Chief Executive to inform Council of a change to a delegation of Executive functions to the Head of Regulatory Services (item 13 on the agenda filed with these minutes).

176. APPOINTMENTS TO COMMITTEES

A report of the Chief Executive to seek confirmation of changes to the membership of committees (item 15 on the agenda filed with these minutes).

It was proposed by Councillor Poland, seconded by Councillor Morgan, and

RESOLVED that the following changes to committees be made;

Committee	Past Representative	New Representative
Licensing Committee	Cllr Andrew Paling	Cllr Ken Pacey
Finance and Performance Scrutiny Panel	Cllr Andrew Paling	Cllr Robin Popley

Reason

To reflect the wishes of the Conservative group in making appointments to committees and to comply with sections 11.2(d) and 12.4(a) and (b) of the Council's Constitution.

Note:

These minutes are subject to confirmation as a correct record at the next meeting of the Council which is scheduled for Monday 23rd May 2022.

ANNUAL COUNCIL – 23RD MAY 2022

Report of the Chief Executive

ITEM 7 POLITICAL BALANCE AND APPOINTMENT TO COMMITTEES
FOR 2022/23

Purpose of Report

1. To consider the political balance of the Council's committees for 2022/23 in accordance with the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.
2. To consider appointments to committees (including Chairs and Vice-chairs where applicable) for 2022/23 in accordance with the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.
3. To consider other appointments as required.

Recommendations

1. That the political balance arrangements for the Council year 2022/23, as set out in appendix 1 to this report, be approved in accordance with the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.
2. That appointments be made to the Council's committees, including to the positions of Chair and Vice-chair where applicable, for the Council year 2022/23.
3. That the membership of the Loughborough Area Committee be noted.
4. That appointments of a representative on the Police and Crime Panel and a substitute be made for the Council year 2022/23.
5. That 3 councillors be appointed to the Housing Management Advisory Board on the basis of political balance (2 Conservative and 1 Labour).

Reasons

1. To ensure that the composition of the Council's committees reflects the political balance of the Council.
2. To reflect the wishes of political groups and make allocations to non-grouped councillors in making appointments to committees in accordance with the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990.

3. To provide information regarding the membership of those committees.
4. To ensure that the Borough Council is represented on the Panel.
5. To make appointments to the Board for 2022/23.

Policy Justification and Previous Decisions

Each year the Council has to formally set the political balance arrangements, which will be used to allocate seats on the Council's committees, in accordance with the Local Government and Housing Act 1989 and the Local Government (Committees and Political Groups) Regulations 1990. The political balance calculations for 2022/23 are set out in appendix 1.

Appointments made to the Licensing Committee do not have to be on the basis of political balance but by convention this method is used to allocate seats.

The Loughborough Area Committee is not included in the political balance calculations and comprises the 20 councillors who represent the 10 Loughborough wards.

In making appointments to committees, Council also appoints the Chair and Vice-chair(s) except in the case of the Chair and Vice-chair of the Audit Committee, the Independent Chair being appointed by a separate process and the Vice-chair being appointed by the Audit Committee, and the Loughborough Area Committee, which appoints its own Chair and Vice-chair.

On 17th September 2012, the Council approved Charnwood's participation in the Joint Police and Crime Panel for the Leicestershire Police Area (Council Minute 31.1 2012/13 refers). Appointments to the Panel are a matter for Council, as the Panel operates as a joint committee of the relevant authorities within the Police area.

The Housing Management Advisory Board was established to promote tenant and leaseholder engagement in decisions relating to the Council's housing stock. The composition of the Board includes 3 Borough Councillor members appointed on the basis of political balance. The current political balance of the Council results in 2 appointments being made by the Conservative group and 1 from the Labour group. Nominations have been sought from both groups accordingly.

Implementation Timetable including Future Decisions and Scrutiny

The number of seats for each political group and for ungrouped councillors for both the overall entitlement and the entitlement for individual committees for the 2022/23 Council year are attached as an appendix.

Political groups will confirm their nominations for each of the committees. These nominations, along with nominations for Chairs and Vice-chairs (where appropriate) and appointments for non-grouped councillors will be circulated in due course.

Report Implications

Financial Implications

None.

Risk Management

No specific risks have been identified in connection with this report.

Background Papers: None

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Appendix 1 - Political Balance Arrangements and Allocation of Seats - Local Government and Housing Act 1989

APPENDIX 1

**Political Balance Arrangements and Allocation of Seats
Local Government and Housing Act 1989**

Membership of the Council

	Number	%
Conservative	37	71.15
Labour	12	23.08
Others	3	5.77
Total	52	100

Total Allocation of Seats on Committees

Total	Share		Allocation
Conservative	39.13	rounds to	39
Labour	12.69	rounds to	13
Others	3.12	rounds to	3
Total	55		55

The Cabinet, Licensing Committee and Loughborough Area Committee do not need to be politically balanced and are not included in the above calculation.

Allocation of Seats on Individual Committees

Scrutiny Commission (7 Seats)

Conservative	5
Labour	2
Others	0

Total	7
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Finance and Performance Scrutiny Committee (9 Seats)

Conservative	6
Labour	2
Others	1

Total	9
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Appeals and Reviews Committee (5 Seats)

Conservative	3
Labour	1
Others	1

Total	5
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Audit Committee (7 Seats + Independent Chair)

Conservative	5
Labour	2
Others	0

Total	7
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Member Conduct Committee (7 Seats)

Conservative	5
Labour	2
Others	0

Total	7
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Personnel Committee (7 Seats)

Conservative	5
Labour	2
Others	0

Total	7
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Plans Committee (13 Seats)

Conservative	9
Labour	3
Others	1

Total	13
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Summary of Allocation of Seats on Committees

Scrutiny Commission 7

Finance and Performance Scrutiny Commission 9

Appeals and Reviews Committee 5

Audit Committee 7

Member Conduct Committee 7

Personnel Committee 7

Plans Committee 13

Total 55

Conservative	5	6	3	5	5	5	9	37
Labour	2	2	1	2	2	2	3	14
Others	0	1	1	0	0	0	1	3
Total	7	9	5	7	7	7	13	55